

## Objective

Put processes in place to ensure that you are taking steps to prevent and end any type of discrimination your staff might face.



### 1: Understand what discrimination is and your obligations

Visit the Member Zone to read the Travelife Detailed Guides to Human Rights and Fair Labour Practices. These explain the international laws that Travelife Certified Members must follow in relation to discrimination.



### 2: Implement steps to prevent and end discrimination

You should:

1. Have a human rights and labour policy that includes a commitment to preventing and ending discrimination. Make sure this is published publicly and communicated to staff, guests and suppliers.
2. Include an assessment of your anti-discrimination efforts against the commitments you made in your policy in your annual internal sustainability report.
3. Include the progress you have made and/or the steps you have taken to prevent and end discrimination in your public sustainability report.
4. Give anti-discrimination training and/or information to all staff at least once per year or ensure that all new staff are given this training.



### 3: Monitor. Review. Improve

At least every two years you should review and update your policies and procedures relating to preventing and ending discrimination at your business to ensure that you are continually addressing and improving your work in this area.

## More Information & Resources

[Travelife Detailed Guide to Human Rights](#)  
[Travelife Detailed Guide to Fair Labour Practices](#)