

## Objective

Have a policy and procedures in place that specifically deal with the safeguarding of children. This can be included in your general human rights policy or be a separate one.



### 1: Write a general statement of commitment

This should be one paragraph. It should show your understanding of the importance of safeguarding children and show that you are committed to take steps to protect children who are guests and in your community.



### 2: Collect information and resources

Read the Travelife Detailed Guide to Child Safeguarding in the Member Zone and find out what are the high-risk areas for child exploitation in your destination. Establish the safest way for your staff and guests to report issues. We strongly recommend that you reach out to local law enforcement or a local child protection organisation for advice and assistance that is specific to your destination.



### 3: Implement a staff awareness programme

This should educate staff on how to identify, prevent and report any instances where children are being exploited or abused. This should cover children staying at your property and children in your community. You should include this in your training programme and through written information that is posted somewhere that all staff, including contractors, can easily see such as a break room and/or within your general staff handbook. This must be in the languages that all of your staff can understand.



### 4: Have senior management approve the policy and procedures

It is important that you can show that your senior management will support your child safeguarding initiatives. This can be done through a statement within the policy or by including physical signatures.



### 5: Monitor and review

You should regularly review the effectiveness of the steps you have taken and include any relevant comments or recommendations in your internal sustainability reports to ensure that your initiatives remain effective and relevant to the issues your business faces.

## More Information & Resources

Travelife Detailed Guides: Child Safeguarding, Human Rights, Fair Labour Practices

Travelife Quick Guides: Human Rights and Fair Labour Policy

[Click here](#) to find out about UNICEF and the UN Convention on the Rights of the Child

[Click here](#) to view a Code of Conduct related to protecting children from sexual exploitation in tourism

[Click here](#) to view guidance on how to write and implement a child protection policy from the NSPCC, an internationally respected charity dedicated to the safeguarding of children.